

**Kent County Land Bank Authority**  
**Board Meeting Minutes**  
**May 30, 2012**

1. KCLBA Board Chair Ken Parrish called the meeting to order at 3:00 p.m.
2. Roll Call- Rosalynn Bliss excused
3. Approval of Agenda- agenda approved with addition of Ag Preservation Trip and Sparta Foundry Update. Motion by Meek, 2<sup>nd</sup> by Ponstein. Motion passed.
4. Approval of Minutes, 04/25/2012 Meeting. Motion by Meek, 2<sup>nd</sup> by Ponstein. Motion passed.
5. Public Comment- none
6. Advisory Council Report Advisory Council did not meet formally in April. RFP subcommittee updates are as follows – Board Action Required:
  - a. RFP's for Commercial and Residential Real Estate, Accounting, and Legal Services are due by 5 PM Friday May 25. The Sub-committees for these RFP's will review sometime in the next two weeks.
  - b. The Tax Foreclosure Sub-Committee met May 17<sup>th</sup> from 8:30 AM-1 PM to review and “vet” a long list of properties proposed by the KCLBA staff for re-development. After much debate, investigation, and discussion the committee passed on two of the properties (1602 Meddler & 5730 Belding) and requests the following board action:
  - c. The Tax Foreclosure Sub-Committee has submitted the attached list of tax foreclosed properties to the KCLBA Board of Directors asking that the Board formally request that these properties be pulled from the tax foreclosure auction and sold to the Kent County Land Bank
    - i. It should be noted that the enclosed list includes properties that have been requested by City of Grand Rapids Approved Non-profit Housing Developers. The KCLBA has taken over this process from the City of Grand Rapids Economic Development Department. Each approved Non-Profit Housing Developer received the attached contract to complete and submit for approval. All of the non-profits on the list completed this process.

Board Chair Parrish made a motion to request the transfer of the following properties acquired by the Treasurer of Kent County through tax foreclosure procedures (see attached list) excluding 1717 Plainfield, 710 Lafayette, 1602 Meddler and 5730 Belding from the Kent County Board of Commissioners in accordance with 1893 P.A. 206, as amended by 1999 P.A. 123, MCL 211.1 et. Seq.,

to the Kent County Land Bank Authority, properties which specifically support the mission of the Kent County Land Bank Authority. 2<sup>nd</sup> by Meek. Motion passed.

7. Executive Director Report –
  - a. Financials- no discussion
  - b. In the past month the KCLBA has received the following donated properties:
    - i. 101 Straight SW – Working with West Town Jubilee Housing
    - ii. 3040 Effie Place – Will demolish this structure and work with Habitat on the lot
    - iii. 621 Delaware – Working with a ministry that does housing for a prisoner re-entry program
    - iv. 1946 Collins SE – We will renovate and sell
    - v. 1305 Prospect SE – Working with Madison Square Church to renovate this home and sell to a family their church is supporting.
  - c. Work on the two Stafford Properties and 1129 Cass will be completed within the next 3 weeks.
8. Open discussion-

David Allen presented a brick to Board Chair Parrish from the demolition of the Sparta Foundry smokestack.

David Allen reported on his trip to Lancaster Pennsylvania with the Ag Preservation advisory group. County Commissioner Hirsch and County staff Mary Swanson & Matt Wolford also attended. A planning meeting has been scheduled on May 31, 2012 at Allen's home. Each trip attendee will bring 3 workable solutions to the meeting. The Land Bank will host the meeting.

9. Adjournment- 4:15 p.m.

Next Meeting

June 27, 2012, 3:00 p.m.

Training Room, 2<sup>nd</sup> floor

Kent County Administration Building